

1610 S. 6TH STREET
MINNEAPOLIS, MN 55454



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Minutes
Board of Directors Meeting
June 10, 2020

Board Members in Attendance: Sonja Berven, Hannah Lodge, Jennifer Van Haften, and Janet Youngers

Board Members Absent: Abdullahi Alibarre

Regular Attendees and Invited Guests: Bert Strassburg, Fadli Mohamed, and Mike Pocrnich (TAG)

NOTE--Due to COVID-19 global pandemic, Board meeting was held via ZOOM (audio & video electronic format)

1. Call to Order
 - a. S. Berven called the meeting to order at 5:30 PM.
 - b. S. Berven took roll call for attendance and all votes during the meeting.
2. Reading of the Vision, Mission, and Values
 - a. Read aloud by J. Youngers.
3. Approval of the Agenda
 - a. J. Youngers motioned to approve the Agenda.
 - b. J. Van Haften seconded.
 - c. Motion passed unanimously.
4. Consent Agenda
 - a. Minutes Board meeting 5.13.20
 - b. Minutes Special Board meeting 5.26.20
 - c. MN School Boards Association (MSBA) membership renewal
 - i. J. Youngers motioned to approve the consent agenda.
 - ii. J. Van Haften seconded.
 - iii. Motion passed unanimously.
5. Old Business
 - a. FY 2021 Budget
 - i. Not much has changed in this draft of next year's budget since the Board saw it last.
 - ii. CARES Act allocations of approximately \$142,000 has been added.
 - iii. CARES Act allocation is not a loan and can be used retroactively for expenses related to impacts related to COVID-19 shutdown and new expenses.
 - iv. \$89,000 is earmarked for technology and \$59,000 for general use.
 - v. Budget does project a surplus.
 - vi. May need to increase technology budget, especially if virtual learning is needed for the fall.
 1. J. Youngers motioned to approve the FY 2021 budget.
 2. J. Van Haften seconded.
 3. Motion passed unanimously.
6. New Business
 - a. Financial report through May 31, 2020
 - i. Budgeted for 142 ADM
 - ii. Assets:
 1. Cash \$480,280

2. State receivables \$205,737
 - iii. Liabilities:
 1. Accounts payable \$0
 2. Salary payable \$175,592
 - iv. Revenue:
 1. General fund \$2,043,970
 2. Food service fund \$111,634
 3. Community service fund \$24,200
 - v. Expenses:
 1. General fund \$2,225,518
 2. Food service fund \$143,011
 3. Community service fund \$24,215
 - vi. YTD Surplus/(Deficit): (\$212,940)
 - vii. YTD Fund Balance: \$609,257
 - viii. Received 82% of adopted budget, spent 83% of adopted budget, and we have completed 92% of the FY.
 - ix. Mr. Pocrnich noted we are steady on cash and have a good cash balance.
 - x. State receivables have increased and will continue to as we pull Title funds this month.
 - xi. Some line items will not be fully spent, which will be a savings for the school and we did come in under budget.
 - xii. There is a deficit of approximately \$212,000, but we are projected to rebound a bit in the next fiscal year or two with CARES Act allocation.
 - xiii. S. Berven motioned to approve the financial report.
 - xiv. J. Youngers seconded.
 - xv. Motion passed unanimously.
 - b. FY 2020 Revised budget
 - i. The revised budget is the working budget included in the financial report.
 - ii. This is the budget that will be used for the annual audit.
 - iii. S. Berven motioned to approve the FY 2020 working budget as the FY 2020 revised budget..
 - iv. J. Van Haften seconded.
 - v. Motion passed unanimously.
 - c. PUC/CRCS Contract amendment review
 - i. The contract amendments PUC sent are the second set of amendments the authorizer has made in the four years CRCS has been in contract with them.
 - ii. PUC stated that the Board should review the amendments. They did not ask for Board approval.
 - iii. Board discussed concerns about how many times in a contract period and how far away from the original contract an authorizer can amend it before the contract does not represent what the school originally agreed to and what input or recourse a school has if it does not agree with the amendments. Recommended that the amendments and questions be sent to the school's legal counsel for review.
7. Director's Report
- a. SY 20-21 planning
 - i. We will get guidance regarding planning for next year from the state. We have been told to plan for three scenarios: in-person schooling, distance learning, or a hybrid approach.
 - ii. State will let us know which model to plan for by July 27th.
 - iii. The CARES Act allocation we received is a good amount considering other schools have received less per pupil.
 - iv. The only teacher position to fill for next year is a middle school math/interventionist teacher.

- v. Two paraprofessional positions for PreK and Kindergarten are also needed, but will fill those closer to the start of school and when we have a better idea of what schooling will look like for the fall.
- vi. Today we executed the signed lease with Sherman Associates.

8. Committee Reports

- a. Annual Meeting Committee (H. Lodge, S. Berven, & Fadli Mohamed)
 - i. No report.
- b. Executive Director Evaluation Committee (S. Berven & J. Youngers)
 - i. No report.
- c. Policy & Personnel Committee (S. Berven, Bert Strassburg, J. Youngers, & A. Alibarre)
 - i. Now that we have approved the renewal of our MSBA membership, we will have access to their templates of Board policies which are reviewed by legal counsel for accuracy and currency.
- d. Finance & Facilities Committee (H. Lodge, Bert Strassburg, Fadli Mohamed, & Mike Pocrnich)
 - i. No report.
- e. Parent Partnership Committee (A. Alibarre, S. Berven, & J. Van Haften)
 - i. Committee met with parents yesterday.
 - ii. One parent came to the virtual meeting and asked if his child would have the same teacher next year and if there is a policy or practice of having students utilize their language and culture for supporting and advancing their learning.
- f. Strategic Planning Committee (S. Berven, Bert Strassburg, J. Van Haften, & J. Youngers)
 - i. We are looking at rebranding the school to give it a fresh slate. Recruiting needs to begin so decisions need to be made about what, if any, rebranding will take place.
 - ii. Committee suggests looking at changing the name of the school. Parents were contacted to see how they felt about changing the name and how much input they wanted to have the process. Parents were very supportive and liked the idea of changing the name. They overwhelmingly said they wanted the school and Board to make the decision, but said they like the word "Academy".

9. Board Updates

- a. Authorizer report
 - i. No discussion.
- b. Board self-evaluation preparation
 - i. For July, each member will be expected to complete a self-evaluation of their work and contribution on the Board.
 - ii. Each committee will also evaluate itself and its work for the Board.
 - iii. S. Berven will send the evaluations out to individuals to complete and will compile data for a report for the July Board meeting.

10. Adjourn Meeting

- a. Next Board meeting will be on July 16, 2020 at 4:30 PM. The meeting will take place via Zoom unless notified otherwise.
- b. J. Van Haften motioned to adjourn
- c. J. Youngers seconded
- d. Motion passed unanimously
- e. Meeting adjourned at 6:25 PM.

Note about PUBLIC COMMENT: Two opportunities for anyone to make a Public Comment were provided, either by email or voicemail over a 24 hour period, 5:00 PM Tuesday June 9th through 5:00 PM June 10th. No emails or voicemails were left, therefore there were no Public Comments for June.