

1610 S. 6TH STREET
MINNEAPOLIS, MN 55454



PHONE: (612) 339-5767
FAX: (612) 332-2057

Minutes
Board of Directors Meeting
June 12, 2019

Board Members in Attendance: Sonja Berven, Roshin Gelle, and Janet Youngers

Board Members Absent: Abdullahi Alibarre

Others in Attendance: Bert Strassburg

1. Call to Order
 - a. S. Berven called the meeting to order at 4:32 PM
2. Reading of the Vision, Mission, & Values
 - a. Read aloud by J. Youngers
3. Approval of the Agenda
 - a. J. Youngers motions to approve the agenda
 - b. R. Gelle seconds
 - c. Motion passes unanimously
4. Consent Agenda
 - a. Minutes Board meeting 5.8.19
 - b. Vendor contract: Anton Group
 - c. Vendor contract: Cushman and Wakefield
 - d. Vendor contract: Brian Coyle gymnasium
 - e. Vendor contract: Done Right Foods
 - f. Vendor contract: Monarch Bus Company
 - g. FY 2017-2018 990 tax filing
 - i. J. Youngers motions to approve the consent agenda
 - ii. R. Gelle seconds
 - iii. Motion passes unanimously
5. Public Comment
 - a. None
6. Old Business
 - a. Parent meeting report
 - i. The committee (A. Alibarre, M. Currie, and S. Beven) met with parents on May 15th to apologize for the Board's lack of an appropriate response and delivered the intended Board response
 - b. Board meeting dates
 - i. For the 2019-2020 school year, the Board will continue to hold regular monthly Board meetings on the second Wednesday of the month with the exception of January and April which will have regular meetings on the third Wednesday (the 15th) to accommodate for the extended breaks
 - ii. Regular Board meetings for 2019-2020 will begin at 5:30 PM and will be held in the school's office
 - iii. J. Youngers motions to approve the discussed regular Board meeting dates, times, and location for July 2019 - June 2020
 - iv. R. Gelle seconds
 - v. Motion passes unanimously
7. New Business

- a. Financial report through May 31, 2019
 - i. Mr. Strassburg presented the financial report
 - ii. We are in the process of transitioning from BerganKDV to The Anton Group
 - iii. The Anton Group had great references
 - iv. They will come to the July meeting to meet with the Board and explain their financial reporting format
 - v. Cash balance is \$679,200
 - vi. Expenditures (90.66%) are in accordance with revenues (90.83%)
 - vii. Revised budget (approved in May) ADM is 142
 - viii. J. Youngers motions to approve the financials
 - ix. R. Gelle seconds
 - x. Motion passes unanimously
 - b. Summary of 5.8.19 evaluation of performance of Executive Director, Bert Strassburg
 - i. J. Youngers read aloud the written summary
 - c. Board governance structure
 - i. J. Youngers and R. Gelle expressed interest in moving to a non-majority Board structure
 - ii. The proposal is to move to a six-member Board with two parents, two teachers, and two community members
 - iii. This new structure would greatly reduce the conflict of interest teacher members have in overseeing the Executive Director and making leadership and financial decisions that directly affect their employment
 - iv. This would also provide equality in leadership and voice among the members
 - v. Board reviewed the governance structure change process as outlined in the Bylaws
 - vi. S. Berven will contact legal counsel with regards to when the change could take effect as the Bylaws state it would not take effect until a new contract is entered into with the authorizer
 - vii. J. Youngers and R. Gelle will present a formal written request to S. Berven for considering a change in governance structure at the July meeting
8. Board Updates
- a. Authorizer report
 - i. Letter of Recommendations (3.27.19)
 - 1. Board discussed how some of the items have already been addressed or are in process
 - 2. Remaining items will be delegated to the Policy & Personnel Committee to discuss and bring proposals to the full Board for consideration
 - ii. Notice of Concern (6.10.19)
 - 1. Board discussed how all of the items in the letter have already been discussed with Pillsbury and noted frustration with having to spend a great deal of time and resources to again articulate how CRCS is addressing items going forward within a very short time frame
 - 2. S. Berven and Mr. Strassburg will write and submit a response to the authorizer
 - b. Vacant Board officer positions
 - i. Discussed hiring the school's administrative assistant, Fadli Mohamed, to be the Board's secretary
 - ii. There are two other open Board officer positions--Vice Chair and Treasurer
 - iii. S. Berven motions to appoint Roshin Gelle as Vice Chair and Janet Youngers as Treasurer and hire Fadli Mohamed as secretary for the Board
 - iv. J. Youngers seconds
 - v. Motion passes unanimously
 - c. Board retreat
 - i. Discussed the need for the Board to engage with Mr. Strassburg in short-term and long-term planning and setting aside time in July for a retreat in order to accomplish this work

- ii. Mr. Strassburg suggested working with a consultant, Bruce Miles, in the strategic planning
- iii. He will check with Mr. Miles and his schedule and we can set a date and time in July

9. Committee Reports

- a. Annual Meeting Committee (inactive until July 2019)
 - i. No report
- b. Executive Director Evaluation Committee (S. Berven & J. Youngers--inactive until Jan. 2020)
 - i. No report
- c. Policy & Personnel Committee (S. Berven--chair, Bert Strassburg, & J. Youngers)
 - i. No report
- d. Finance & Facilities Committee (Bert Strassburg)
 - i. No report
- e. Parent Partnership Committee (A. Alibarre--chair, S. Berven, & Bert Strassburg)
 - i. No report

10. Director's Report

- a. SY 2019-2020 planning
 - i. Some employment positions for next year became vacant at the end of this last school year
 - ii. Some positions were filled before the last day of school and many others have been filled since
 - iii. We have had an excellent pool of candidates who are excited and eager to be at CRCS and are aligned with the direction we are going as outlined in the budget discussions over the past couple of months and the discussions at the Board level about using a PLC model, collaboration, student-centered teaching and programming, rigorous standards-based instruction, and social-emotional learning
 - iv. Professional development plans are being made and will include Responsive Classroom training for all staff as we embrace a new philosophy of social-emotional learning and compassionate and research-based methods for student behavior expectations and discipline
 - v. We continue to receive promising applicants and we are confident we will have all positions filled with high-quality staff with a commitment to student achievement

11. Adjourn Meeting

- a. Next regular meeting is July 10, 2019 at 5:30 PM
- b. J. Youngers motions to adjourn meeting
- c. R. Gelle seconds
- d. Motion passes unanimously
- e. Meeting adjourned at 5:26 PM