

Minutes
Board of Directors Meeting
May 8, 2019

Board Members in Attendance: Abdullahi Alibarre, Sonja Berven, Malcolm Currie, Roshin Gelle, Tracie Gillund, Michelle Jacobs, and Janet Youngers

Board Members Absent: None

Others in Attendance: Bert Strassburg

1. Call to Order
 - a. S. Berven called the meeting to order at 4:30 PM
2. Reading of the Vision, Mission, & Values
 - a. Read aloud by M. Currie
3. Approval of the Agenda
 - a. J. Youngers motions to approve the agenda
 - b. M. Currie seconds
 - c. Motion passes unanimously
4. Consent Agenda
 - a. Minutes Board meeting 4.17.19
 - b. Minutes Special Board meeting 5.1.19
 - c. 2019-2020 Exempt Contract
 - d. 2019-2020 Non-Exempt Contract
 - i. M. Currie motions to approve the consent agenda
 - ii. T. Gillund seconds
 - iii. Motion passes unanimously
5. Public Comment
 - a. Ayan Jama spoke of her concern regarding the Board's response to the information gathered at a listening session with parents.
 - b. She noted that the absence of the Board representatives at the follow-up meeting and their late written reply was not satisfactory and parents were upset.
6. Old Business
 - a. Parent meeting report
 - i. The Board's written response to the information gathered at a parent listening session was to be provided to Mr Strassburg for the Coffee with the Administrator meeting, but was not completed in time.
 - ii. Parents at the Coffee with the Administrator meeting dictated to Mr. Strassburg a message to report back to the Board, which Mr. Strassburg read for the Board
 - iii. To ensure continuous communication with parents, Board discussed forming a Parent Partnership Committee
 - iv. This committee will begin by meeting with parents on May 15th to apologize for the Board's lack of an appropriate response and deliver the intended Board response
 - v. J. Youngers motions to form the Parent Partnership Committee to serve as a bridge of communication between parents and the Board
 - vi. A. Alibarre seconds

- vii. Motion passes unanimously
- viii. M. Jacobs motions to approve Abdullahi Alibarre, Malcolm Currie, Sonja Berven, and Bert Strassburg as members of the Parent Partnership Committee
- ix. J. Youngers seconds
- x. Motion passes unanimously
- b. CLOSED SESSION: Evaluation of performance of Executive Director, Bert Strasburg (Minn. Stat. § 13D.05, subd. 3(a))
 - i. J. Youngers motions to go into closed session to evaluate the Executive Director
 - ii. M. Currie seconds
 - iii. Motion passes unanimously
 - iv. J. Youngers motions to return to open session
 - v. A. Alibarre seconds
 - vi. Motion passes unanimously
 - vii. At 6:53 PM, M. Jacobs motions to extend the Board meeting until 7:15 PM
 - viii. T. Gillund seconds
 - ix. Motion passes unanimously
- c. OPEN SESSION: Possible action(s) related to closed session
 - i. M. Jacobs motions to approve the recommendations discussed in closed session
 - ii. J. Youngers seconds
 - iii. Motion passes unanimously
 - iv. M. Jacobs motions to offer Bert Strassburg an employment agreement as Executive Director for the term July 1, 2019 - June 30, 2020
 - v. A. Alibarre seconds
 - vi. Motion passes unanimously
 - vii. J. Youngers motions to approve the revisions to the Executive Director employment agreement as discussed
 - viii. A. Alibarre seconds
 - ix. Motion passes unanimously
- d. FY 2019-2020 Budget
 - i. Mr. Strassburg presented a proposed budget based on the following assumptions
 - 1. Conservative budgeting
 - 2. 154 student ADM
 - 3. 2% increase in state aid
 - 4. Estimated Title I, II, III, and IV funding
 - 5. Receiving ADSIS funding (not yet notified if we have received this)
 - ii. Mr. Strassburg also presented his priorities when building the budget such as staffing, implementing a PLC model, implementing a school wide MTSS program, emphasis on social-emotional learning, ELL, and Read Well by 3rd Grade, increased middle school opportunities, and salary increases of 1.5%
 - iii. Budget proposes revenues of \$2,805,462
 - iv. Budget proposes expenditures of \$2,979,384
 - v. Budget proposes General Fund Balance of 19.5%
 - vi. Mr. Strassburg also presented the staffing positions and FTE the proposed budget includes
 - vii. M. Jacobs motions to approve the proposed 2019-2020 budget and staffing positions
 - viii. M. Currie seconds
 - ix. Motion passes unanimously
 - x. At 7:15 PM, A. Alibarre motions to extend the Board meeting to 7:40 PM
 - xi. M. Currie seconds
 - xii. Motion passes unanimously

7. New Business

- a. Financial report through April 30, 2019
 - i. Mr. Strassburg presented the financial report
 - ii. 990 tax filing is due next week
 - iii. Title amendments were due April 30th
 - iv. We will be able to roll over some Title funds next year
 - v. Title IV is new under ESSA to support educational programs
 - vi. M. Currie motions to approve the financials
 - vii. A. Alibarre seconds
 - viii. Motion passes unanimously
 - b. Summary of 4.17.19 evaluation of performance of Executive Director, Bert Strassburg
 - i. M. Jacobs read aloud the written summary
8. Board Updates
- a. Authorizer report
 - i. Letter of Recommendations (3.27.19)
 - 1. The letter is extensive and will require more time to discuss
 - 2. Board will come back to this at a later time
 - b. Board training
 - i. MACS Follow-up
 - 1. Tabled
 - ii. Finance
 - 1. Tabled
9. Committee Reports
- a. Annual Meeting Committee (inactive until July 2019)
 - i. No report
 - b. Executive Director Evaluation Committee (S. Berven, M. Jacobs, & J. Youngers)
 - i. Presented completed report in closed session
 - ii. Work of this committee is complete until next evaluation cycle
 - c. Policy & Personnel Committee (S. Berven--chair, M. Currie, Bert Strassburg, & J. Youngers)
 - i. Tabled
 - d. Finance & Facilities Committee (M. Jacobs--chair, Brenda Kes, & Bert Strassburg)
 - i. No report
10. Director's Report
- a. Enrollment
 - i. Currently at 144
11. Adjourn Meeting
- a. Next regular meeting is June 12, 2019 at 4:30 PM
 - b. M. Jacobs motions to adjourn meeting
 - c. M. Currie seconds
 - d. Motion passes unanimously
 - e. Meeting adjourned at 7:50 PM