

Cedar Riverside Community School
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Minutes
Special Board of Directors Meeting
April 8, 2019

Board Members in Attendance: Abdullahi Alibarre, Sonja Berven, Malcolm Currie, Tracie Gillund, Michelle Jacobs, and Janet Youngers

Board Members Absent: None

Others in Attendance: Bert Strassburg and John Edison (Rupp, Anderson, Squires, & Waldspurger, P.A.)

1. Call to Order
 - a. S. Berven called the meeting to order at 5:32 PM
2. Reading of the Vision, Mission, & Values
3. Approval of the Agenda
 - a. M. Currie motions to approve the agenda
 - b. A. Alibarre seconds
 - c. Motion passes unanimously
4. Old Business
 - a. Board committees
 - i. Presented charge statements for three committees: Finance & Facilities, Policy & Personnel, and Executive Director Evaluation
 - ii. J. Youngers had expressed interest in joining the Policy & Personnel Committee after she completed her Board Orientation in February.
 - iii. There is room for one more Board member to join that committee
 - iv. M. Jacobs motions to approve the three committee charge statements
 - v. M. Currie seconds
 - vi. Motion passes unanimously
 - vii. M. Jacobs motions to approve the addition of J. Youngers to the membership of the Policy & Personnel Committee
 - viii. A. Alibarre seconds
 - ix. Motion passes unanimously
 - b. CLOSED SESSION: Preliminary consideration of allegations against an individual subject to Board's authority (Minn. Stat. § 13D.05, subd. 2(b))
 - i. Individual, against whom allegations have been made, requested that the session remain closed
 - ii. A. Alibarre motions to go into closed session for preliminary consideration of allegations against an individual subject to the Board's authority
 - iii. T. Gillund seconds
 - iv. Motion passes unanimously
 - v. M. Jacobs motions to return to open session
 - vi. J. Youngers seconds
 - vii. Motion passes unanimously
 - c. CLOSED SESSION: Evaluation of performance of Executive Director, Bert Strasburg (Minn. Stat. § 13D.05, subd. 3(a))
 - i. J. Youngers motions to go into closed session to evaluate the Executive Director
 - ii. M. Jacobs seconds
 - iii. Motion passes unanimously
 - iv. J. Youngers motions to return to open session

- v. T.. Gillund seconds
- vi. Motion passes unanimously
- d. OPEN SESSION: Possible action(s) related to closed sessions
 - i. M. Currie states his resignation from the Executive Director Evaluation Committee
 - ii. J. Youngers motions to approve M. Currie's resignation from the Executive Director Evaluation Committee
 - iii. M. Jacobs seconds
 - iv. Motion passes unanimously
 - v. M. Jacobs motions to approve the addition of J. Youngers to the membership of the Executive Director Evaluation Committee
 - vi. A. Alibarre seconds
 - vii. Motion passes unanimously
 - viii. J. Youngers motions to give S. Berven the authority to proceed with the actions discussed in closed session
 - ix. T. Gillund seconds
 - x. Motion passes unanimously
- 5. New Business
 - a. Summary of 3.13.19 Evaluation of Performance of Executive Director, Bert Strassburg
 - i. M. Jacobs read aloud the written summary
 - ii. Summary states that the Board completed half of its Board Survey as part of Mr. Strassburg's evaluation
 - iii. On a scale of 1-5, the Board assigned a 4 (agree) or 5 (strongly agree) to each of the statements on the survey which the Board addressed
 - b. Parent meeting request
 - i. Mr. Strassburg reported that during a recent Coffee with the Administrator meeting, parents made a request to meet with the Board in order to voice their thoughts, ideas, and opinions
 - ii. Mr. Strassburg informed parents of the Board meeting dates and times, but parents said that time of day does not work for them due to work schedules and childcare conflicts
 - iii. Parents stated they wanted to meet with Board representatives at 8:00 AM for a listening session as a way to have parent voices heard and considered by the Board since the regular Board meetings are not a feasible time
 - iv. Discussion of creating a Board committee led by at least one parent Board member that would work to collect parents' thoughts and ideas on a regular basis and report back to the Board monthly
 - v. Until the committee's charge can be created, Board discussed hosting a listening session for parents
 - vi. Parent listening session will take place on Monday April 15, 2019 7:30 AM - 8:30 AM in the school's office and will be hosted by A. Alibarre, T. Gillund, and M. Currie
 - vii. Board members in attendance will report back to the Board at the regular April Board meeting
 - viii. M. Jacobs motions to approve the Parent Listening Session to take place on April 15, 2019
 - ix. A. Alibarre seconds
 - x. Motion passes unanimously
- 6. Adjourn Meeting
 - a. Next regular meeting is April 17, 2019 at 4:30 PM
 - b. M. Jacobs motions to adjourn meeting
 - c. J. Youngers seconds
 - d. Motion passes unanimously
 - e. Meeting adjourned at 9:00 PM