

Cedar Riverside Community School
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Minutes
Board of Directors Meeting
September 12, 2018

Board Members in Attendance: Sonja Berven, Kia Britain, Malcolm Currie, Erica Bentley, Michelle Jacobs

Board Members Absent: Fadumo Abdullahi, Mohamed Khayre,

Others in Attendance: Bert Strassburg and Brenda Kes (Bergan KDV)

1. Call to Order
 - a. S. Berven called the meeting to order at 4:33 PM
2. Reading of the Vision, Mission, & Values
3. Approval of the Agenda
 - a. E. Bentley motions to approve the agenda with the removal of the 8.8.18, 8.13.18 and 8.24.18 minutes
 - b. K. Britain seconds
 - c. Motion passes unanimously
4. Public Comment
 - a. None
5. Consent Agenda
 - a. Minutes Board meeting 8.8.18
 - b. Minutes Special Board meeting 8.13.18
 - c. Minutes Special Board meeting 8.24.18
 - d. Vendor contract--Brian Coyle Center
 - e. 2018-2019 Assessment Schedule
 - f. Employee resignation--Jennifer Weber
 - g. Recommendation for hire--Willie Allen, Special Education teacher
 - h. Recommendation for hire--Carson Field, Behavior Teaching Assistant
 - i. Recommendation for removal of Policy 5.4.1--Prohibition Against Unfair Discriminatory Practices in Education and Grievance Procedures
 - j. Recommendation for removal of Policy 5.8.1--Cyber-Bullying/Prohibited Use of Technology
 - k. K. Britain motions to approve consent agenda with the removal of Minutes Special Board meeting 8.13.18 and Minutes Special Board meeting 8.24.18
 - l. E. Bentley seconds
 - m. Motion passes unanimously
 - n. Minutes removed from consent agenda need corrections and will be presented to approval at October's meeting
6. Old Business
 - a. Hourly wage increase
 - i. Mr. Strassburg will determine the work history and the current need for custodial staff

- ii. Mr. Strassburg will present findings and make recommendation in October
- b. Student handbook
 - i. Student handbook needs additional work
 - ii. Discussion regarding efficiency of Board work
 - iii. K. Britain makes a motion to create Board committees to carry-out Board work
 - 1. Policy/Personnel committee: S. Berven, M. Currie, & Bert Strassburg
 - 2. Finance/ Facilities committee: M. Jacobs, Bert Strassburg, & Brenda Kes
 - 3. Annual Meeting committee: K. Britain & M. Jacobs
 - 4. Executive Director Evaluation committee: S. Berven, M. Currie, & M. Jacobs
 - iv. E. Bentley seconds
 - v. Motion passes unanimously
 - vi. Policy & Personnel committee will work on student handbook and present in October

7. New Business

- a. Financial report through August 31, 2018
 - i. Working budget for 165 ADM
 - ii. Actual enrollment 175
 - iii. Working on audit
 - iv. Food service may have a fund balance
 - v. PreK may also have a fund balance
 - vi. Waiting for Pathways billing
 - vii. October 1st MARSS enrollment submission will determine compensatory revenue
 - viii. K. Britain makes motion to approve financials
 - ix. E. Bentley seconds
 - x. Motion passes unanimously
- b. Vendor contract--Cadan Technologies, web managed services
 - i. Discussion of Caden's services and contract renewal
 - ii. E. Bentley makes motion to extend the Cadan contract to Dec. 31, 2018
 - iii. K. Britain seconds
 - iv. Motion passes unanimously
- c. PUC--CRCS contract reports
 - i. After three requests, PUC sent contract this morning
 - ii. Policy & Personnel committee will review
- d. Executive Director evaluation
 - i. Evaluation Committee will review evaluation plan and recommend revisions at October meeting
- e. Executive Director PTO process
 - i. M. Currie makes motion to delegate authority to Board Chair to approve all Executive Director PTO requests regardless of length of absence
 - ii. E. Bentley seconds
 - iii. Motion passes unanimously
- f. After School/Summer School
 - i. Discussion regarding how the coordinator of this program has been funded in the past and philosophy of these programs

- ii. M. Jacobs makes motion to delegate to Bert Strassburg the task of developing an exploratory committee to develop program philosophy
- iii. E. Bentley seconds
- iv. Motion passes unanimously
- g. Annual Meeting date
 - i. E. Bentley makes motion to set the date for the Annual Meeting as October 25, 2018
 - ii. M. Jacobs seconds
 - iii. Motion passes unanimously

8. Board Updates

- a. Authorizer report
 - i. August 14, 2018 meeting
 - ii. Notice of Deficiency response
 - iii. Notice of Concern--website compliance
 - iv. Communication
 - v. E. Bentley makes motion to delegate authority to S. Berven to respond to the Notice of Deficiency
 - vi. K. Britain seconds
 - vii. Motion passes unanimously
 - viii. M. Jacobs makes motion to extend the meeting 15 min to 7:00
 - ix. E. Bentley seconds
 - x. Motion passes unanimously
- b. Board member training with MACS
 - i. Arrange for November after Annual Meeting

9. Committee Reports

- a. Website Committee (M. Jacobs & E. Bentley)
 - i. Will work with Bert and Caden
- b. Annual Meeting Committee (K. Britain & M. Jacobs)
 - i. Will send out notice 30 days in advance

10. Director's Report

- a. Enrollment
 - i. Discussion about increasing enrollment and diversity
- b. Executive Director -- Board Communication
 - i. Committees will assist with communication
 - ii. Will continue to work on protocols for this

11. Adjourn Meeting

- a. Next meeting October 10, 2018 at 4:30 PM
- b. K. Britain motions to adjourn meeting
- c. S. Berven seconds
- d. Motion passes unanimously
- e. Meeting adjourned at 7:11 PM