

Cedar Riverside Community School  
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**Minutes**  
**Special Board of Directors Meeting**  
**July 25, 2018**

**Board Members in Attendance:** Sonja Berven, Kia Britain, Malcolm Currie, Michelle Jacobs, and Erica Bentley

**Board Members Absent:** Fadumo Abdullahi and Mohamed Khayre

**Others in Attendance:** Bert Strassburg, Ayan, Jama, and Larry McKenzie

1. Call to Order
  - a. S Berven called the meeting to order at 6:42 PM
2. Reading of the Vision, Mission, & Values
3. Approval of the Agenda
  - a. K. Britain motions to approve the agenda
  - b. M. Jacobs seconds
  - c. Motion passes unanimously
4. Public Comment
  - a. No public comment
5. Consent Agenda
  - a. Employee resignation--Brian Stricker
    - i. K. Britain motions to approve Brian Stricker's resignation
    - ii. E. Bentley seconds
    - iii. Motion passes unanimously
6. New Business
  - a. '18- '19 Planning
    - i. Executive Director hiring plan
      1. Interview of candidate for Executive Director position
        - a. Bert Strassburg
        - b. Candidate was asked the same questions developed by the Board that previous finalists were asked
      2. Interview data and references
        - a. References were called
        - b. Discussed information gathered from interviews and references
        - c. Continue interview process with Bert Strassburg with a parent and a staff session
      3. Hiring plan revisions
        - a. Parent and staff sessions to take place on July 31, 2018
        - b. Staff session at 6:00 PM in the Literacy room

- c. Parent session at 7:00 PM in the fourth grade room
- d. K. Britain email staff
- e. M. Currie to send letter to parents
- f. Ayan Jama will get translators

4. Compensation plan

- a. Discussion regarding salary range, benefits package, offering a choice for PTO, and Brenda Kes' response regarding impact on budget

7. Daily Operations

a. Staff hiring

- i. Marlene Jangual has expressed that she would be available to fill in as Food Service Coordinator for the beginning of the school year until someone is hired and she can train that person on the job duties
- ii. Discussed contacting Barb Bates to see if she is available and willing to help begin the PreK program
- iii. Food Service Coordinator position was posted
- iv. S. Berven to contact Brenda Kes regarding cost effectiveness of filling Building Sub position
- v. We have received another Special Education Teacher application

b. Orientation and staff development week

- i. Tabled

8. Board Updates

a. Future Board meeting dates

- i. July 30, 2018 at 1:30 PM in the school's office
- ii. August 1, 2018 at 10:00 AM in the school's office

9. Adjourn Meeting

- a. M. Jacobs motions to adjourn
- b. E. Bentley seconds
- c. Motion passes unanimously
- d. Meeting adjourned at 8:56 PM