

Cedar Riverside Community School
1610 S. 6th Street, Suite 100
Minneapolis, MN 55454
Phone: 612-339-5767
Fax: 612-339-2951

Minutes
Board of Directors Meeting
July 11, 2018

Board Members in Attendance: Sonja Berven, Kia Britain, Malcolm Currie, Michelle Jacobs, Erica Bentley

Board Members Absent: Fadumo Abdullahi, Mohamed Khayre

Others in Attendance: Brenda Kes

1. Call to Order
 - a. S. Berven called the meeting to order at 4:36 PM
2. Reading of the Vision, Mission, & Values
3. Approval of the Agenda
 - a. K. Britain motions to approve the agenda with the addition of a recommendation for hire of Marie Gateley as Social Worker
 - b. M. Currie seconds
 - c. Motion passes unanimously
4. Consent Agenda
 - a. Minutes Board meeting 6.13.18
 - b. Minutes Special Board meeting 6.21.18
 - c. Minutes Special Board meeting 6.26.18
 - d. Recommendation for hire-Kerry Huset, Phy Ed. Teacher/ Behavior TA
 - e. Recommendation for hire-Janet Youngers, Special Education Teacher
 - f. M. Currie motions to approve the consent agenda
 - g. K. Britain Seconds
 - h. Motion passes unanimously
5. Public Comment
 - a. None
6. Old Business
 - a. Summer School program
 - i. Discussed enrollment and financial viability of program
 - ii. There is not an average daily attendance of 36 students, the average is 34.33 students per day
 - iii. K. Britain makes motion to delegate Ayan Jama to recruit students and a volunteer will be placed in one of the classrooms for summer school.
 - iv. M. Currie seconds
 - v. Motion passes unanimously
 - b. At -Will Agreements

- i. Most agreements were completed and Val contacted employees to come sign them
- ii. Some agreements need revisions
- iii. Will task Executive Director to revise the Office Manager job description
- iv. E. Bentley makes a motion to accept Val Peterson's request and increase her salary 5% for the 2018-2019 school year
- v. M. Currie seconds
- vi. Motion passes unanimously
- vii. E. Bentley makes a motion to increase the salary of the Cafeteria Assistant to \$14.00 an hour.
- viii. M. Jacobs seconds
- ix. Motion passes unanimously
- x. E. Bentley makes a motion to increase Amina Abdullahi's hourly wage to \$14/hr. For the 2018-2019 school year
- xi. M. Jacobs seconds
- xii. Motion passes unanimously

7. New Business

- a. Financial Report through June 30, 2018
 - i. Food service budget came in better than expected
 - ii. Audit is at the end of August
 - iii. M. Currie motions to approve Monthly Financials
 - iv. E. Bentley seconds
 - v. Motion passes unanimously
- b. High areas of need positions
 - i. Discussion regarding high-need areas of employment including compensation for identified areas
 - ii. Math and Social Work were identified as high-need areas
 - iii. Develop salary scale for these positions that delineate compensation for years of experience, education, and additional skills or areas of expertise
- c. Added agenda item: Recommendation for hire--Marie Gateley, Social Worker
 - i. K. Britain makes a motion to approve Marie Gateley as the Social Worker
 - ii. E. Bentley seconds
 - iii. Motion passes unanimously

8. Adjourn Meeting

- a. M. Jacobs makes a motion to continue the meeting on July 12, 2018 at 2:30 PM in the school's office
- b. M. Currie seconds
- c. Motion passes unanimously
- d. Meeting recessed at 8:06 PM, to continue July 12, 2018 at 2:30 PM

MINUTES for CONTINUED BOARD MEETING July 12, 2018

Board Members in attendance: Sonja Berven, Kia Britain, Malcolm Currie, Michelle Jacobs, Erica Bentley, and Mohamed Khayre

Board Members absent: Fadumo Abdullahi

Others in Attendance: None

9. Call to Order

- a. S. Berven called the meeting back to order at 2:37 PM

10. New Business

- a. Executive Director final interviews
 - i. Plan and tasks
 - 1. Discussed the details of the interview sessions and delegated tasks to facilitate sessions with staff and parents
 - ii. Board interview questions
 - 1. Reviewed and revised sample interview questions
 - 2. Discussed interview procedures
- b. Extended PTO request
 - i. M. Currie makes a motion to accept Jennifer Weber's PTO request
 - ii. K. Britain seconds
 - iii. Motion passes unanimously

11. Board Updates

- a. MACS meeting
 - i. On July 3, 2018 S. Berven, M. Currie, and K. Britain met with Eugene Piccolo and Tom DeGree at MACS
 - ii. Discussed Notice of Deficiency from PUC
 - iii. Mr. Piccolo and Mr. DeGree advised on how to proceed and made recommendations for working with an authorizer, Board governance, and the Executive Director hiring process
- b. Pillsbury United Communities
 - i. CRCS' letter of response to Notice of Deficiency is included in packet
 - ii. No discussion
- c. Future Board meeting date
 - i. Tuesday July 17, 2018 at 11:00 AM in the school's office
 - ii. This time works well for M. Khayre's new work schedule

12. Committee Reports

- a. Behavior Philosophy Committee (M. Currie, K. Britain, & M. Jacobs)
 - i. No Report

13. Director's Report

- a. No report

14. Adjourn Meeting

- a. Next regular Board meeting is August 8th, 2018 at 4:30 PM
- b. E. Bentley motions to adjourn meeting
- c. M. Currie seconds
- d. Motion passes unanimously
- e. Meeting adjourned at 3:50 PM

