

Cedar Riverside Community School
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Minutes
Special Board of Directors Meeting
June 26, 2018

Board Members in Attendance: Sonja Berven, Kia Britain, Malcolm Currie, Michelle Jacobs, and Mohamed Khayre

Board Members Absent: Fadumo Abdullahi and Erica Bentley

Others in Attendance: Vanessa May

1. Call to Order
 - a. S Berven called the meeting to order at 4:09 PM
2. Reading of the Vision, Mission, & Values
3. Approval of the Agenda
 - a. K. Britain motions to approve the agenda with the addition of technology
 - b. M. Khayre seconds
 - c. Motion passes unanimously
4. Consent Agenda
 - a. Recommendation for hire Khadijah Wilson, Elementary Education Teacher
 - b. Recommendation for hire Vanessa May English Language Learner Teacher
 - c. M. Currie motions to approve the Consent agenda
 - d. K. Britain seconds
 - e. Motion passes unanimously
5. Public Comment
 - a. No public comment
6. New Business
 - a. Daily Operations
 - i. Summer School
 1. K. Britain and M. Jacobs will create parent and student surveys
 2. M. Currie makes a motion to keep summer school open as long as enrollment does not go below an average of 36 students, otherwise program will be ended by July 13th
 3. K. Britain seconds
 4. Motion passes unanimously
 - b. Communication
 - i. Nothing to report
 - c. Student and Parent support
 - i. Nothing to report
 - d. Staff Support

- i. Nothing to report
- e. Finances
 - i. 2018-2019 At-Will Agreements
 - 1. K. Britain makes a motion to have .3 of Community Partnership Coordinator salary be designated as afterschool and .2 designated as summer school. The salary will be pro-rated for the portion of the programs completed if they are ended early
 - 2. M. Jacobs seconds
 - 3. Motion passes unanimously
- f. Calendar
 - i. Nothing to report
- g. '18-'19 planning
 - i. Scheduling
 - 1. K. Britain will head up a scheduling committee with M. Jacobs
 - 2. They will reach out to the staff for input on the weekly schedule
 - 3. The committee will bring a draft of the schedule back to the board
 - ii. Professional Development
 - 1. New Staff Orientation- Aug. 15th- 17th
 - 2. Staff Training Week Aug. 20th-24th
 - iii. Pillsbury United Communities
 - 1. MACS
 - a. Keep contacting, meet and go over response
 - 2. Response to letter
 - a. Discussion regarding components and requests by PUC
 - b. S. Berven will draft and submit to PUC
 - iv. Executive Director hiring
 - 1. Hiring Plan Updates
 - a. Discussed first round interviews
 - b. Revised second round interview schedule
 - 2. Candidate profile Rubric
 - a. Use at 2nd interview Q and A
 - b. Draft questions for references
 - v. Staff hiring
 - 1. P.E. Offer, S. Berven will call
 - 2. 2 more Social Worker applicants
 - 3. 2 SPED applicants
 - 4. 2 Math specialist applicants
 - 5. No Pre K applicants
 - vi. Technology (added agenda item)
 - 1. Table

7. Adjourn Meeting

- a. M. Jacobs makes a motion to adjourn
- b. M. Currie seconds
- c. Motion passes unanimously
- d. Meeting adjourned at 7:00 PM