

Cedar Riverside Community School  
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**Minutes**  
**Board of Directors Meeting**  
**May 2, 2018**

**Board Members in Attendance:** Sonja Berven, Kia Britain, Malcolm Currie, and Michelle Jacobs

**Board Members Absent:** None

**Others in Attendance:** Ayan Jama, Jennifer Weber, Mike Nelson, Michelle Tengwall, Kristin Mandt, Desiree Chavez, Maxwell Donsker

1. Call to Order
  - a. S Berven called the meeting to order at 2:46 PM
  
2. Reading of the Vision, Mission, & Values
  
3. Approval of the Agenda
  - a. S. Berven motions to approve the agenda with the addition of Jennifer Weber under New Business
  - b. M. Currie seconds
  - c. Motion passes unanimously
  
4. New business
  - a. Jennifer Weber
    - i. Jennifer Weber read through and explained her Coordinator Report included in the board packet
    - ii. Her position was not fully conveyed to the board through Randy Vestch
    - iii. Jennifer Weber gave to the board a letter of recommendation written on her behalf
    - iv. Max Donsker spoke on her behalf as supporting the school tirelessly
    - v. Desiree Chavez spoke about her connections around the community
  - b. Daily Operations
    - i. Fire and lockdown drill
      1. Tues 8th ath 1:15 pm for fire drill
      2. Put in Eagle weekly
    - ii. Food Service Compliance
      1. Marlene will come to the board meeting on Friday to go over what is needed to complete paperwork and be in compliance with state regulartions
    - iii. Parking Passes
      1. We need 4 more
      2. Sherman and Associates unaware more passes were needed
    - iv. Friday staff meetings
      1. May 4th Jennifer Weber- Augsburg
      2. May 11 Augsburg partners presentation

3. May 18th Discuss E.D. position
  4. May 25th Let go early
  5. June 1 Field Day no meeting
  6. June 8th Staff lunch
    - a. Different location than in the past
- c. Communication
- i. Parent meeting May 1, 2018
    1. Meeting went well
    2. Parents were very supportive and positive with the change in administration
    3. Requested many changes from Randy Vetsch that were not fulfilled
    4. Asking Board to make changes going forward, particularly with staffing and ensuring there will be a rigorous academic program
    5. 2 parents interested in being board representatives
    6. Some interested in participating in hiring interviews
  - ii. Communication team meetings
    1. Meet weekly to make sure support staff know what is happening around the school
  - iii. STAR report
    1. S. Berven working with Val to complete variances for those that were supposed to have been filed earlier in the year
  - iv. Regular board meeting May 9th
    1. Change time to 3:00
  - v. Future special board meeting dates
    1. May 7 at 2:45 and May 11 at 2:00
- d. Student and Parent support
- i. Meeting regularly with Ms. Jama and Barbara
- e. Staff Support
- i. Sunshine Committee cards handed out K. Britain
- f. Finances
- i. 2017 Augsburg Graduation Bill
    1. Never submitted for payment by Randy Vetsch
    2. S. Berven signed authorization for payment and Val has submitted the payment
- g. Calendar
- i. Student of the Month Lunches (May 9th, May 30)
  - ii. 8th grade breakfast (May 11)
  - iii. Guest Reader Picnic (May 10)
  - iv. Pre K-2 Children's Museum field trip(May 17th)
  - v. Field trips (Valleyfair May 31 others June 6th)
  - vi. Track and field (June 1)
  - vii. Graduation( June 7)
- h. '18-'19 planning
- i. Prioritizing projects
    1. Tabled
  - ii. Middle School Math applicant
    1. Board will set up an interview time

2. Details to be discussed at future Board meeting
  - iii. Executive Director position posting
    1. M. Jacobs and S. Berven will put together
  - iv. Cushman & Wakefield
    1. Have not heard back from yet
5. Public Comment
- a. Mike Nelson
    - i. Read letter to board regarding racism in the school
  - b. Desiree Chavez
    - i. Commentary by Mike Nelson needs to be backed up
  - c. Michelle Tengwall
    - i. Asking when offer letters will go out
  - d. Kristin Mandt
    - i. Gifted and talented professional development request
6. Adjourn Meeting
- a. K. Britain makes a motion to adjourn
  - b. M. Jacobs seconds
  - c. Motion passes unanimously
  - d. Meeting adjourned at 7:02 PM