

Cedar Riverside Community School
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Minutes
Board of Directors Meeting
May 4, 2018

Board Members in Attendance: Sonja Berven, Kia Britain, Malcolm Currie, and Michelle Jacobs

Board Members Absent: None

Others in Attendance: Marlene Jangula

1. Call to Order
 - a. S. Berven called the meeting to order at 2:33 PM
2. Reading of the Vision, Mission, & Values
3. Approval of the Agenda
 - a. K. Britain makes a motion to approve the agenda
 - b. M. Currie seconds
 - c. Motion passes unanimously
4. New business
 - a. Daily Operations
 - i. Food service compliance--Marlene Jangula
 1. MDE knows that we are not in compliance, Marlene Jangula informed MDE that we are not in compliance after trying to inform Randy Vetsch with no result
 2. Marlene Jangula's position as food service coordinator was not filled this past school year
 - a. 2 people are needed in the lunchroom, right now there is only one
 - b. The current food service employee is not certified with the state to serve lunch
 - c. There needs to be a certified food service employee as soon as possible
 3. TST (lunch/breakfast caterer) informed Randy Vetsch that his choice for breakfast items was not in compliance for food reimbursement
 - a. Randy Vetsch continued to order the same items
 4. Milk is not being rotated as needed
 5. There are records of the food going out. Val has records of who ate breakfast
 - a. Milk rotation will be monitored by Val
 6. M. Currie makes a motion to hire Marlene Jangula as a food service consultant to get CRCS' food program back in to compliance at \$18/ hour
 7. K. Britain seconds
 8. Motion passes unanimously
 - ii. Friday staff meetings
 1. May 4th Jennifer Weber- Augsburg

2. May 11 Augsburg partners presentation
 3. May 18th E.D. hiring Process
 4. May 25th Let go early
 5. June 1 Field Day Quick discussion of closing checklist
 6. June 8th Staff lunch
- b. Communication
- i. Communication team meeting
 1. Treat cart on Tuesday by student council
 2. Other staff represented on different days for staff appreciation week
 - ii. TST meeting
 1. No complaints were ever made by Randy Vetsch even though many teachers and food staff have complained of burnt food, food still frozen, and expired milk
 2. S. Berven discussed issues with TST
 3. TST was shocked to hear of the issues and expressed commitment to resolving issues. They also said they wished they had known of the issues as they happened so they could be resolved immediately.
 - iii. Minnesota Coaches meeting (busses)
 1. Changing drop off and pick up times for more academic time
 2. There is an app to monitor bus arrival
 - a. Minnesota Coaches informed Randy Vetsch who did not inform staff or parents
 - b. Minnesota Coaches will set up training times for both parents and staff next year
 - iv. STAR report
 1. Reporting is Closed- Still working on variances that were never filed
 2. S. Berven makes a motion to appoint M. Currie as IOWA for CRCS
 3. M. Jacobs seconds
 4. Motion passes unanimously
 - v. Special board meeting on 5/11/18 at 3:00 for Cushman and Wakefield
 1. Add Board meeting on 5/10/18 at 7:30 A.M.
- c. Student and Parent support
- i. Meeting regularly with Ms. Jama and Barbara
- d. Staff Support
- i. Sunshine Committee cards handed out K. Britain
 - ii. Need account number for Teaching Temps
- e. Finances
- i. Budget Meeting
 1. Set up to discuss technology budget and CaDan services
- f. Calendar
- i. No changes
- g. '18-'19 planning
- i. Technology budget planning
 1. Max Donsker to come to Wednesday's Board meeting to discuss along with safety plan
 - ii. Middle School Math applicant

1. K. Britain to set up interview
 2. Interview committee chosen
 - iii. Executive Director position posting
 1. MN Association of School Administrators
 2. MACS
 3. Ed. Post
 4. M. Jacobs makes a motion to approve fees for job posting sites
 5. K. Britain Seconds
 6. Motion passes unanimously
 - iv. Cushman & Wakefield
 1. Will come on Friday May 11th at 3:00 to present to the Board
5. Public Comment
 - a. None
6. Adjourn Meeting
 - a. M. Jacobs makes a motion to adjourn
 - b. K. Britain seconds
 - c. Motion passes unanimously
 - d. Meeting adjourned at 4:35