

Cedar Riverside Community School
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Minutes
Board of Directors Meeting
May 23, 2018

Board Members in Attendance: Sonja Berven, Kia Britain, Malcolm Currie, and Michelle Jacobs

Board Members Absent: Mohamed Khayre

Others in Attendance: None

1. Call to Order
 - a. S Berven called the meeting to order at 8:15 am
2. Reading of the Vision, Mission, & Values - M. Currie
3. Approval of the Agenda
 - a. K. Britain motions to approve the agenda with the addition of item regarding bus scheduling
 - b. M. Currie seconds
 - c. Motion passes unanimously
4. Consent Agenda
 - a. No consent agenda
5. New Business
 - a. Daily Operations
 - i. Lockdown drill
 1. Took place 5/22 at 9:15 am
 2. Not4es for improvement will be sent to Max Donsker
 - b. Communication
 - i. Future board meeting dates
 1. Special board meeting: Tuesday, May 29, 2018 at 12:00 PM
 2. Regular meeting at June 13, 2018 at 4:30 PM
 - ii. Parent Board Member Orientation
 1. Mohamed Khayre completed orientation on May 22, 2018
 2. He will come to the regular meeting at 4:30 on June 13
 3. Ayan Jama has another parent that is interested
 - iii. Parent Meeting
 1. Scheduled for May 30, 2018 at 3:00 at Chase House
 2. M.Jacobs will provide daycare for parents
 - c. Student and Parent support
 - i. M. Currie meets with behavior support staff each morning
 - d. Staff Support
 - i. Some staff are not filling out PTO forms when they are absent

- ii. Staff are giving notification of absnece too late to make arrangements for coverage - i.e. subs, building subs
- e. Finances
 - i. City of Minneapolis grant
 - 1. Completed grant not submitted to Board for review
 - 2. Table until grant application is received
 - ii. Associated Benefits and Risk Consulting
 - 1. S. Berven met with Alex Hass on May 22
 - 2. Worth a conversation with the Board
 - 3. Ask him to come back this summer in July or August to address Board
- f. Calendar
 - i. No changes
- g. '18-'19 planning
 - i. Staffing
 - 1. Looked at SPED TA needs for next year provided by Bonnie Carlson, Sped Director
 - 2. Discussion regarding letters of intent to hire for SPED TAs
 - 3. M. Currie makes a motion to extend letters of intent to hire to the SPED TAs as discussed for next year
 - 4. K. Britain seconds
 - 5. Motion passes unanimously
 - ii. Summer School Staffing
 - 1. Discussed the need to capitalize on student recruitment opportunity with summer school, developing staff-student-family relationships, and providing a positive academic opportunity for Cedar Riverside children during the summer
 - 2. To accomplish this, hire teachers and TAs that will be employed at CRCS next school year
 - 3. Discussed recommendations for summer staffing to fill open positions
 - iii. Executive Director hiring
 - 1. Pillsbury United Communities
 - a. Set up meeting with PUC along with Ayan
 - b. Potentially June 1st or 4th
 - 2. Hiring process plan
 - a. Reviewed hiring plan used in the past
 - b. Revised the hiring plan
 - c. Will review and finalize at next meeting
 - 3. Posting
 - a. Revised posting
 - b. Begin posting on discussed sites by Friday May 25, 2018
 - iv. Open Positions
 - 1. EL Coordinator/Teacher
 - 2. EL Teacher
 - 3. Pre-K Teacher
 - 4. 3rd Grade Teacher
 - 5. Math Specialist

6. Physical Education/Behavior TA (full time position)
7. Social Worker
8. 2 SPED Teachers
 - a. Postings
 - i. Will list K. Britain as the contact person
 - ii. On CRCS website, staff email, MACS, and EdPost
 - b. Interviewing
 - i. Developed Representative Committees for interviewing

6. Public Comment

- a. None

7. Adjourn Meeting

- a. M. Jacobs makes a motion to adjourn
- b. K. Britain seconds
- c. Motion passes unanimously
- d. Meeting adjourned 4:54 PM