

Cedar Riverside Community School
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Minutes
Board of Directors Meeting
January 10, 2018

Board Members in Attendance: Sonja Berven, Kia Britain, Malcolm Currie, and Michelle Jacobs

Board Members Absent: Saynab Mohamed

Others in Attendance: Randy Vetsch, Brenda Kes

1. Call to Order
 - a. S Berven called the meeting to order at 4:40 PM

2. Reading of the Vision, Mission, & Values

3. Approval of the Agenda
 - a. M. Jacobs motions to approve the agenda
 - b. K. Britain seconds
 - c. Motion passes unanimously

4. Consent Agenda
 - a. M Currie motions to approve the consent agenda
 - b. K Britain seconds
 - c. Motion passes unanimously
 - d. Discussion following approved motion notes recommendation for hire of Anne and Recommendation for a New position

5. Board Updates
 - a. Board member absence
 - i. S. Berven motions to designate Malcolm Currie to fulfill duties of Board Chair as needed in Sonja Berven's absence
 - ii. K. Britain seconds
 - iii. Motion passes unanimously
 - b. Vacant Board Member Seats
 - i. K. Britain will contact Ronald McDonald House, Blake and SPA, There was no reply as of yet
 - ii. M. Jacobs will contact The Guthrie, There was no reply as of yet
 - iii. M. Currie will contact Augsburg
 - iv. R. Vestch will contact Cretin Derham Hall, There was no reply as of yet
 - v. Ayan Jama has two parents that are interested in filling parent seats.
 - vi. Board would like to meet interested parents at next meeting if possible.
 - c. Board Documents Monthly Updates

- i. No discussion

6. Committee Reports

a. Employee Exit Interview Committee

- i. Exit surveys can be completed face-to-face with a Board member or online
- ii. Information goes to the Board committee who will then report general information to full Board
- iii. M. Currie motions to approve the Exit Interview surveys
- iv. K. Britain seconds
- v. Motion passes unanimously

b. ED Evaluation Committee

- i. There will be a special board meeting to evaluate the data on January 30th at 3:00

c. Behavior Philosophy Committee

- ii. Will develop a process that includes input from staff as well as a timeline
- iii. Will create a statement and go to the staff with it

7. Director's Report

a. Strategic Plan

- i. Tabled

b. Authorizer Goals

- i. Tabled

c. Community Partnerships

- i. Tabled

d. Super Bowl Impact

- i. Mr. Vetsch recommends school be closed on the Friday before and Staff have the day off to prepare at home
- ii. K. Britain motions to approve the recommendation
- iii. M. Jacobs seconds
- iv. Motion passes unanimously

e. Data Report

- i. Tabled

f. ED Professional Growth Plan

- i. Tabled

8. Old Business

a. Proposed amendments to Bylaws Articles 4, 5, and 6

- i. Discussion regarding Article 4 Section 3 and the requirements for changing the governance structure
- ii. S. Berven to get clarification from the lawyer
- iii. M. Currie motions that Bylaws state the qualification for an employee to serve as a Licensed Teacher is one that is working full-time in a teaching capacity
- iv. K. Britain seconds
- v. Motion passes unanimously
- vi. At February meeting, Board will conduct a second reading of the revised Bylaws according to lawyer recommendations and Board's discussions

9. New Business

a. Monthly Financials

- i. 50% into the school year \$708,286 cash balance,
- ii. 83.9 days of cash
- iii. Updated working budget \$12,465 (revenues and expenditures), 24.4% fund balance projected
- iv. Keep enrollment where it is at 185 students
- v. 990 tax return is due May 15th
- vi. M. Currie motions to approve Monthly Financials
- vii. K. Britain seconds
- viii. Motion passes unanimously

10. Public Comment

- a. No public present

11. Adjourn Meeting

- a. Our next regular scheduled board meeting will be Tuesday, February 13th, 2018 at 3:00 pm
- b. A special Board meeting will be called on January 31, 2018 at 3:00 pm
- c. M. Jacobs motions to adjourn the meeting
- d. K Britain seconds
- e. Motion passes unanimously
- f. Meeting adjourned at 6:41 PM