

Cedar Riverside Community School  
1610 S. 6th Street, Suite 100  
Minneapolis, MN 55454  
Phone: 612-339-5767  
Fax: 612-339-2951

**Minutes**  
**Board of Directors Meeting**  
**December 13, 2017**

**Board Members in Attendance:** Sonja Berven, Kia Britain, Malcolm Currie, and Michelle Jacobs

**Board Members Absent:** Saynab Mohamed

**Others in Attendance:** Randy Vetsch, Brenda Kes

1. Call to Order
  - a. S Berven called the meeting to order at 4:39 PM
  
2. Reading of the Vision, Mission, & Values
  
3. Approval of the Agenda
  - a. M. Jacobs motions to approve the agenda with additions; planning for board training and T.A. recommendation for hire
  - b. K. Britain seconds
  - c. Motion passes unanimously
  
4. Consent Agenda
  - a. S Berven motions to approve the consent agenda with the removal of recommendation for hire of Nasri Makadin and November 8th Minutes
  - b. K Britain seconds
  - c. Motion passes unanimously
  - d. Discussion following approved motion notes Nasri Makadin is hired as a long-term sub which does not require Board approval
  
5. Board Updates
  - a. Community Member Vacancy
    - i. K. Britain will contact Ronald McDonald House, Blake and SPA
    - ii. M. Jacobs will contact The Guthrie and Augsburg
    - iii. R. Vestch will contact Cretin Derham Hall
  - b. Board documents monthly updates
    - i. Added Agenda Item
      1. Board training plan: January 10th at 3:30 with Brenda Kes Finance
  
6. Committee Reports
  - a. Employee Exit Interview Committee
    - i. Will make report by February
  - b. ED Evaluation Committee

- i. Survey will be sent out before break
    - ii. Survey will be due before the 12th
    - iii. There will be a special board meeting the last week of January to review mid-year evaluation data
  - c. ED Succession Plan Committee
    - i. Emergency plan endorsed by board
- 7. Director's Report
  - a. Authorizer Goals
    - i. New authorizer goals approved by Pillsbury
  - b. Community Partnerships
    - i. No new report
    - ii. Gen Youth came Monday December 11, They are in running for a grant for a 3-5 grade playground
    - iii. Grotto Visit: positive parent and student interactions
    - iv. February 15th is the next grant submission
  - c. Behavior TA Job posting
    - i. One behavior TA was hired
    - ii. R Vestch and Behavior specialist do not see a need for another
    - iii. Discussion of coverage for student breaks and coverage for when behavior team is not present
    - iv. Behavior Philosophy Committee created, members: M. Currie, K. Britain, and M. Jacobs Committee will report in January
  - d. Super Bowl Impact
    - i. School will be closed on the Friday before and Staff development will take place off site
    - ii. Staff Development will focus on curriculum one day and climate the other day
    - iii. Undecided whether Monday will be a staff development day
    - iv. Final decision will be made regarding staff development and school closure on the Monday after will be made during the January board meeting
  - e. Parent Input
    - i. Tabled until January board meeting
- 8. Old Business
  - a. Goal Setting for community partnerships
    - i. Motion to approve Draft of goals by M. Jacobs
    - ii. K. Britain Seconds
    - iii. Motion passes unanimously
  - b. Proposed amendments to Bylaws Article 4
    - i. Tabled until January board meeting

#### New Business

- a. Monthly Financials
  - i. Food Service is updated
  - ii. 40% into the school year \$682,818 cash balance, \$30,000 left in holdbacks, on target for enrollment for budget
  - iii. Updated working budget \$12,465 (revenues and expenditures), 24.4% fund balance projected
  - iv. Keep enrollment where it is

- v. Textbooks and technology line items at 100%
- vi. ADSIS can be revised now that we have actual numbers for people hired
- vii. After school ran a deficit last year and projections need to be updated
- viii. Bremer Foundation grants to be considered for after school
- ix. Caden budget increased
- x. Audit is done and uploaded with MDE
- xi. 990 tax return is due in November and is extended to February 15th
- xii. Motion to approve Monthly Financials made by K. Britain
- xiii. M. Currie seconds
- xiv. Motion passes unanimously
- b. Board member resignation
  - i. Nichole Beuhler offers resignation letter
  - ii. M. Currie makes motion to approve resignation
  - iii. M. Jacobs seconds
  - iv. Motion passes unanimously
- c. Food Service Program
  - i. Students complaining about breakfast
  - ii. January 19th certification date
  - iii. R. Vestch to work with Student Council to improve food selection
  - iv. R. Vestch to discuss breakfast requirements at staff meeting
- d. Added Agenda Item
  - i. Recommendation for hire--Marquetta Coleman, middle school TA
    - 1. Discusses moving some TAs around for better placements and coverage
    - 2. M. Currie motions to hire Marquetta Coleman at Step 4 at \$23,153 (pro-rated)
    - 3. K. Britain seconds
    - 4. Motion passes unanimously

## 11. Adjourn Meeting

- a. Our next regular scheduled board meeting will be Wednesday, January 10, 2018 at 4:30 pm
- b. M Currie motions to adjourn the meeting
- c. K Britain seconds
- d. Motion passes unanimously
- e. Meeting adjourned at 6:32 PM