

Cedar Riverside Community School
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Minutes
Board of Directors Meeting
June 8th, 2016

Attendees: S. Berven, J. Weber, M. Currie, A. Weber, R. Vetsch

I. Call to Order

- a. S Berven called the meeting to order at 4:45

II. Approval of the Agenda

- a. J Weber motions to accept the agenda with the addition of R Vetsch requesting days off (under new business) and with flexibility
- b. M Currie seconds
- c. Motion passes unanimously

III. Consent Agenda

- a. Minutes from May 11, 2016
- b. Policy Review 4.6.1 Health & Safety Including Employee Right to Know – removed
- c. Policy Review 4.7.1 Maltreatment of Minors/Mandatory Reporting
- d. Policy Review 4.8.1 Use of Internet, Email, Computers, Voicemail, and other Electronic Systems
- e. J Weber motions to accept the consent agenda without Policy 4.6.1
- f. A Weber seconds
- g. Motion passes unanimously

IV. Board Updates

- a. Board member attendance was included in the board packet; no discussion
- b. Training requirement updates
 - returning board members are required to complete training each year and there is no legal requirement to begin or complete the training within the first 6 months of a board year
 - new board members must begin their training within the first 6 months of being seated and completed within the first year
- c. MN Charter School Conference on July 27th, 2016
 - is a one-day conference held at the University of Minnesota
- d. PUC Epicenter training on July 19th, 2016
 - Pillsbury United Communities will be sending us an email regarding the training which will be held on July 19th – 2 times that day.
- e. Board Retreat
 - Will be held on July 13th as an extended meeting from 12:30 to 4:30 in the CRCS conference room
 - The board will work on policies that were previously taken off consent agendas in addition to holding a regular board meeting

V. Committee Reports

- a. Authorizer application Committee (S. Berven and R. Vetsch)
 - Starting July 1st, 2016 PUC (Pillsbury United Communities) will be our new authorizer and this committee will be terminated.
- b. Executive Director Evaluation committee (S Berven, M Currie, A Weber) – no report

VI. Director's Report

- a. 2016-2017 Enrollment
 - 203 prekindergarten through 8th grade, 18 of which are pre-k
- b. Pre-K
 - 18-20 for enrollment
 - Ayan Jama has completed 10 applications for the Think Small, Pathways 1 grant and has 12 left to complete
 - Governor Dayton along with the legislator has passed a funding bill that we as a charter school will qualify for reimbursement at .6 per pupil unit (\$5,400.00) for our pre-k program.
- c. Hiring Update
 - 1st and 2nd grade teacher interviews are in process.
- d. Summer Committees and Planning
 - PBIS will be held on 6-20-16
 - Academic Team will be held on 7-26-16
 - 6-8 Team Meeting will be held on 6-28-16
 - 3-5 Team Meeting will be held on 6-29-16
 - K-2 Team Meeting will be held on 6-30-16
 - Leveled Literacy Training and Fountas & Pinnell Training will be held on 8-3 and 8-4 2016

VII. Old Business

- a. Community member seat
 - Lexi Prahl from PUC has a person who is interested
- b. Parent member seat
 - Clarissa Herrera just enrolled her children at CRCS and is interested in serving on our board
 - R Vetsch suggested that we interview the people and invite them to our August board meeting

VIII. New Business

- a. Monthly financial report through May 2016 – (J Weber)
 - We want our fund balance as close to 17% as possible – we continue to hold steady at 15.6%
 - We have had high substitute costs this year with pre-k
 - Spending remains limited as we must justify the need for field trips and how we budget for them.
 - There will be a Title program audit on July 26th & 27th, 2016.
 - J Weber motions to accept the monthly financial report for May 2016
 - S Berven seconds
 - Motion passes unanimously
- b. BKDA Contract

- R Vetsch reviewed the contract and there will be a 2%- increase in fees for the next 3 school years
 - M Currie motions to approve our contract with BKDA
 - A Weber seconds
 - Motion passes unanimously
- c. Lease Aid
- M Currie motions to accept our Lease Aid application
 - J Weber seconds
 - motion passes unanimously
- d. Executive Director evaluation (closed session)
- closed meeting at 5:43 to discuss R Vetsch's evaluation
 - A Weber motions to continue the discussion on 6-15-16 at 1:00 pm in CRCS's conference room.
 - J Weber seconds
 - Motion passes unanimously
 - Meeting re-opens at 6:34
- e. R Vetsch PTO
- R Vetsch asked for 3 consecutive days off
 - A Weber motions to accept the PTO request
 - J Weber seconds
 - motion passes unanimously

IX. Public Comment

- a. No public present

X. Adjourn Meeting

- a. Next regular board meeting is set July 13th at 12:30 pm
- J Weber motions to adjourn
 - A Weber seconds
 - Motion passes unanimously
 - Meeting adjourned at 6:35 pm

Minutes
Board of Directors Meeting
June 15th, 2016

Attendees: S. Berven, J. Weber, M. Currie, A. Weber, R. Vetsch

I. Call to Order

- a. S Berven called this meeting continued from the June 8, 2016 meeting to order at 1:07.
b. The purpose of this meeting is to continue the Executive Director's evaluation.
c. The meeting is closed

II. The Executive Director Evaluation

a. the Executive director evaluation and the Executive Director At-Will Employment Agreement were discussed

II. Adjourn Meeting

- a. J Weber motions to adjourn

b. M Currie seconds

c. Motion passes unanimously

Meeting adjourned at 2:37