

## Meeting of the Board of Directors

Tuesday, September 2, 2014

- I. Call to Order at 2:50pm
  - a. Attendance: Malcolm Currie, Kristen Mandt, Sonja Bervin, Abdulla Dhunkal, Spencer Peck.
- II. Approval of the minutes
  - a. Malcolm motions to accept the minutes.
  - b. Sonja Seconds
  - c. Motion passes
- III. Director's Report
  - a. A few families have chosen not to return to our school this year. We will miss the children and wish them well.
- IV. Financials
  - a. FY 2014 budget was for 155, actual enrollment was 157.82
  - b. FY 2015 is budgeted for an enrollment of 165.
  - c. 21<sup>st</sup> Century grant: we have not received approximately \$29,000 yet from the grant. This is because there was a misunderstanding regarding how much remained in the funds. Those who are in charge of the grant at St. Thomas feel confident that this money will be recovered.
  - d. At the end of FY 2014 expenditures increased due to the preschool, lunch funds and increased general spending.
  - e. We had a loss in food service money.
  - f. Fund balance is at 29.5% for the end of the FY 2014. Revenues exceeded expenditures in part due to increased enrollment.
- V. School Climate
  - a. School is off to a great start.
- VI. Old Business
  - a. Mission statement
    - i. The mission statement committee will be meeting next Monday, Sept.8. Sonja Bervin is chairing the committee.
  - b. Community Communication process
    - i. Malcolm has gotten feedback from Eugene Piccolo at MACS regarding how to deal with grievances and complaints.
    - ii. We do already have a grievance process in place as a school.
    - iii. The sub-committee of the board met in August to begin creating a process for community communication. They will meet again today after the board meeting to continue this process.
    - iv. We are considering a process for parents or community members to bring concerns to the board level.

- c. Parent Committee: Mr. Stull is working to establish a Parent Advisory Committee. He is looking at what other schools do. He proposes a 4 person committee at this time: 1 person from PreK, 1 from K-2, 1 from 3-5, and 1 from 6-8. He will work with Ayan Jama to identify interested parents. This year, the committee would meet quarterly. The committee is advisory to administration. He hopes to have the committee established by October.

VII. New Business

A. PreK Status Updates

- a. The PreK has been approved by the state of MN Dept of Ed as a preK school. This makes us eligible for lease aide.
- b. We have been recognized as a 4 star school. This means that we are eligible for funding on a per-pupil basis.
- c. There are 16 students enrolled in the PreK for this year, and there is a waiting list with additional students.

B. Executive Director Professional Development Plan

- a. Mr. Stull has worked on creating a professional development plan for himself.
- b. He is including items that were provided to him in yearly feedback survey.
- c. He will use this plan to update the board during the director's report at each board meeting.

VIII. Motion to Adjourn by Abdallah. Seconded by Spencer at 4:38.

Next board meeting set at Wednesday, October 1 at 3:30pm.

Meeting of the Board of Directors

Tuesday, September 2, 2014

- I. Call to Order at 4:45
  - a. Attendance: Malcolm Currie, Spencer Peck, Sonja Berven, Kristen Mandt.
- II. Annual Meeting
  - a. Malcolm Currie motions that the Annual Meeting be held on Wednesday, October 29, 2014 at 7:00pm.
  - b. Kristen Mandt seconds the motion.
  - c. Motion carries.
- III. Motion to adjourn by Malcolm Currie at 4:47pm. Seconded by Spencer Peck.