

Cedar Riverside Community School  
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Minutes  
Board of Directors Meeting  
May 6, 2015

- I. Attendees: Sonja Berven, Kristen Mandt, Becky Hamlin, Jennifer Weber, Kara Gaffey, Walt Stull, Public
- II. Call to Order: S. Berven called the meeting to order at 4:03.
- III. Approval of the Agenda
  - A. Add two contracts recommended for SY 2015-2016 to the agenda.
    - i. Monarch Bus Company
    - ii. Success
  - B. B. Hamlin motions to accept the agenda with flexibility and additions.
  - C. K. Mandt seconds.
  - D. Motion carries.
- IV. Approval of the Minutes:
  - A. Amend the minutes to state that the Working budget has a projected loss of \$65, 258.
  - B. J. Weber motions to approve the minutes with the noted change.
  - C. S. Berven seconds.
  - D. Motion passes.
- V. Board Update
  - A. No update.
- VI. Committee reports:
  - A. Mission Committee (S. Berven and J. Weber).
    - i. Development Plan draft--Tabled
  - B. PTO Policy Committee (K. Mandt and J. Weber)
    - i. Policy draft--Tabled
  - C. Executive Director Selection Committee (S. Berven and J. Weber)
    - i. J. Weber motions that we add a whole-staff discussion, and that the interview committee reconvene after the final interviews, that the interview committee make the recommendation to the board, and that an official letter be sent home to parents with information inviting them to participate in the final interview.
    - ii. B. Hamlin seconds.
    - iii. Motion passes.
    - iv. K. Mandt motions to delegate the selection committee to proceed with the interview process in a timely fashion.
    - v. B. Hamlin seconds.
    - vi. Motion passes.

VII. Director's Report

- A. See attached

VIII. Old Business

A. T-Mobile contract

- i. T-Mobile is in the budget for next year.
- ii. W. Stull is negotiating a price with them.
- iii. Tabled until next month.

B. Extra-curricular compensation

- i. There is a new form proposed for staff to complete if they would like to start an extra-curricular activity.
- ii. We will discuss this as a board further after a more thorough staff discussion.
- iii. Tabled

C. SY 2015-16 Budget

- i. J. Weber motions to suspend the 20% fund balance policy for the 2015-16 school year in order to approve the budget as stated with 2% raises and the second half of raises, effective for SY 15-16.
- ii. B. Hamlin seconds.
- iii. Amended motion: J. Weber motions to suspend the 20% fund balance policy for one year, but not to go below 17%, for the SY 15-16 in order to approve the budget as stated with 2% raises and the second half of raises for the SY 15-16.
- iv. B. Hamlin seconds.
- v. Motion passes.

D. Executive Director job description draft.

- i. Tabled

E. Vacant board officer position—Vice Chair

- i. Tabled

IX. New Business

A. Monthly Financial

- i. Current enrollment is 137.
- ii. We are 75% through the school year, which is in accordance with both revenues and expenditures.
- iii. There is a \$95,258 loss in the projected budget.
- iv. Contributions and donations are above budget. These came from some grants from Fuel up to Play 60 and Sherman Associates.
- v. The food service funds loss continues to grow, but the breakfast and lunch counts have improved. The food budget was increased this month by \$30,000 due to what has been spent.
- vi. We have renewed our line of credit with Venture Bank.
- vii. K. Mandt motions to approve the March financials and the working budget as the final budget for FY '15.
- viii. J. Weber seconds.
- ix. Motion passes.

B. Employee Benefits

- i. An employee has asked to have the amount the school pays for her insurance to be paid directly to her, since she will be dropping her coverage through the school because of a family change.
- ii. K. Mandt motions to deny this request.
- iii. B. Hamlin seconds.
- iv. Motion passes with J. Weber abstaining because of a conflict of interest.

C. Monarch contract

- i. We have a proposed contract with Monarch Bus Company for the SY 15-16. It covers one 65-passenger bus, for 172 days, for \$34,400.
    - ii. K. Mandt motions to approve the contract with Monarch Bus Company.
    - iii. S. Berven second.
    - iv. Motion passes.
  - D. Success
    - i. A contract with Success can take the place of the services currently provided by Netrix. It would save us \$7500.
    - ii. J. Weber motions to approve the contract with Success to replace the contract with Netrix for the 2015-16 SY.
    - iii. B. Hamlin seconds.
    - iv. Motion passes.
  - E. Authorizer goals
    - i. J. Weber motions to approve the authorizer goals (see attached) for the next re-authorization period.
    - ii. S. Berven seconds.
    - iii. Motion passes.
- X. J. Weber motions to extend the meeting by 20 minutes at 5:58. B. Hamlin seconds. Motion passes.
- XI. K. Mandt motions to extend the meeting by 10 minutes at 6:20. J. Weber seconds. Motion passes.
- XII. Public Comment Time
  - A. Public has feedback on the hiring process for the executive director position.
  - B. Public has questions regarding extracurricular activities. Extracurricular activities will be more formalized for next school year.
- XIII. Adjourned:
  - A. B. Hamlin motions for the next board meeting to be on Tuesday, June 2 at 4:00.
  - B. J. Weber seconds.
  - C. Motion passes.
  - D. B. Hamlin motions to adjourn at 6:49
  - E. J. Weber seconds.
  - F. Meeting adjourned.