

Cedar Riverside Community School  
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**Minutes**  
**Board of Directors' Meeting**  
**April 12 , 2017**

**Board Members in Attendance:** Sonja Berven, Jennifer Weber, Malcolm Currie, Anne Weber, Nichole Buehler

**Board Members Absent:** Hassan Liban

**Others in Attendance:** Randy Vetsch, Kara Schneeberger (BKDA)

**Others Absent:** none

I. Call to Order

- a. S Berven called the meeting to order at 4:35

II. Reading of the Vision, Mission & Values of CRCS

III. Approval of the Agenda

- a. M Currie motions to accept the agenda with the addition of a discussion of the previous month's closed session and with flexibility.
- b. N Buehler seconds
- c. Motion passes unanimously

IV. Consent Agenda

- a. Minutes from March 8th, 2017
- b. Policy 4.1.3 revision draft - Criminal Background Checks
- c. Policy 6.4.2 - Facility Neutrality and Equal Access for Boy Scouts of America, Title 36 Groups, and other Outside Youth and Community Groups
- d. Policy 6.5 - Online Learning
- e. A Weber motions to accept the Consent Agenda with the removal of Policy 6.5 for further review.
- f. S Berven seconds
- g. Motion passes unanimously

V. Board Updates

- a. Board Training
  - K Schneeberger will provide board finance training on May 10th at 3:30 pm.
- b. Board documents, monthly updates - attendance & training, policy review record
  - No discussion

VI. Committee Reports

- a. Executive Director Evaluation Committee - (S Berven , M Currie, & J Weber)
  - The staff survey (on SurveyMonkey) went out to staff over spring break
  - Student and parent surveys will be sent out
  - In May, the committee will present its report and make recommendations

## VII. Director's Report

### a. Strategic Plan

- The Strategic Planning Committee will meet over the summer to continue developing action steps for the academic and professional development plans
- The character development section has been passed to the PBIS Committee & needs to be done before the start of the next school year

### b. Authorizer goals

- 4 Academic goals including NWEA, MCA (Math & Reading) spring to spring
  - Math curriculum - may need to add more supports that are available from the company
- 2 non-academic goals: finance & communication
  - Parent conference attendance: fall = 85%, spring = 75%, will need to contact some parents

### c. Hiring

- R Vetsch noted that applications are coming in & will begin interviewing for positions now
  - 5-8 Math Teacher
  - Technology Teacher
  - Sped Teacher
  - Phyed Teacher - long term sub
  - Elementary Teachers

### d. Offer Letters

- Will post for positions for teachers not returning for next year

### e. Vendors

- Monarch Bussing - small 3% increase
- TST Catering - breakfast & lunch - no rate increase
- Cadan - we need a new server & switches that will be covered under the E-rate @ 85%
  - Will be replaced this summer plus, switches will be labeled for ease of use
- Loffler - we will receive new copiers this summer

## VIII. Old Business

### a. Policy 4.1.2 - At-Will-Employment

- A Weber motions to accept draft of At-Will Agreement with noted changes (eliminating 7c)
- J Weber seconds
- Motion passes unanimously

## IX. New Business

### a. Monthly financial report through February 2017

- We have a projected fund balance of 25%
- M Currie motions to accept the finance report
- N Buehler seconds
- Motion passes unanimously

### b. Executive Director Evaluation - Board Survey - tabled

### c. Role of the CRCS Board of Directors

- R Vetsch proposed additional training for board members regarding their role as board members and had contacted Eugene Piccolo at MACS about providing the training

- New board members are already required to have this training and half of the remaining board members had this training within the last year
  - Board members felt additional training around this topic is not needed at this time
- d. Discussion regarding closed session
- A Weber motions to extend the meeting by 5 minutes
  - J Weber seconds
  - Motion passes unanimously
  - S Berven offered to close this portion of the board meeting and R Vetsch declined
  - R Vetsch had concerns regarding the allegations against him discussed in closed session at the previous board meeting and also did not agree with the directives given to him by the board as a result of the closed session
  - Board members and R Vetsch discussed the closed session, the allegations, and resulting directives
  - Suggestions were made to amend some of the directives and add accountability measures
  - M Currie motions to accept the amendments made to the board directives given to R Vetsch
  - J Weber seconds
  - Motion passes unanimously

X. Public Comment

- a. No public present

XI. Adjourn Meeting

- a. Next board meeting is set for May 10, 2017 at 4:30 pm
- J Weber motions to adjourn
  - A Weber seconds
  - Motion passes unanimously
  - Meeting adjourned at 7:03 pm